

**MINUTES OF A MEETING OF THE SCHOOL'S FORUM HELD ON THURSDAY 13  
SEPTEMBER 2012 AT 4.00 PM**

<b>School Members</b>		<b>Non-School Members</b>
<b>Head teachers</b>	<b>Governors</b>	
Special Schools [1] Martin Doyle [Riverside]	<i>Special Schools [1]</i> A Vik Seeborun [The Vale]	(Non-Executive) LB Haringey Councillor [1] * (Non-Executive) LB Haringey Councillor [1] Cllr Zena Brabazon
<i>Children's Centres [1]</i> Val Buckett [Pembury House CC]	<i>Children's Centres [1]</i> * Melian Mansfield [Pembury House Children's Centre]	Professional Association Representative [1] A Julie Davies] [Haringey Teachers' Panel] Trade Union Representative [1] * Pat Forward [UNISON] [Children's Service Consultative Cttee]
<i>Primary Community [7]</i> A Evelyn Pittman (Tetherdown)	<i>Primary Community [7]</i> Miriam Ridge [Our Lady of Muswell]	14-19 Partnership [1]
* Maxine Pattison [Ferry Lane]	* Jan Smosarski [Bruce Grove]	A June Jarrett [Sixth Form Centre]
* Fran Hargroves [St Mary's Infant]	* Sandra Carr [St John Vianney]	
* Will Wawn [Bounds Green]	* Asher Jacobsberg [Welbourne]	E.Y. Private and Voluntary Sector
* Linda Sarr [St Ann's]		
	Vacancy	* Susan Tudor-Hart
Cal Shaw [Chestnuts]	Louis Fisher [Earlsmead]	
* Julie D'Abreu (Devonshire Hill)	A Laura Butterfield [Coldfall]	<b>Faith Schools</b>  Mark Rowland [Thomas Moore School]
<i>Secondary Community [4]</i> A Alex Atherton [Park View]	<i>Secondary Community [4]</i> * Liz Singleton [NPCS]	
* Tony Hartney [Gladesmore]	* Marianne McCarthy [Heartlands]	
* Simon Garill [Heartlands]	* Imogen Pennell [Highgate Wood]	
A Monica Duncan [NPCS]	Vacancy	
<b>Academies</b>	<b>Observers [non-voting]</b>	<b>Substitute Members at this meeting</b>
Paul Sutton [Greig City Academy]	<i>LBH Cabinet Member for Children &amp; YP</i>	* Bill Barker for June Jarrett
* Michael McKenzie [Alexandra Park]		* Tim Petty for Alex Atherton
		* Mike Clayden for Monica Duncan
	* Cllr Ann Waters	<b>Also present</b>

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- \* Neville Murton, Head of Finance
- \* CYPs
- Ann Woods
- Trudie Eagle
- \* Carolyn Banks – Clark

\* indicates attendance A indicates apologies received

MINUTE No.		ACTION BY
1.0	<b>ELECTION OF CHAIR AND VICE CHAIR</b>	
1.1	The clerk invited nominations for the position of Chair for the ensuing year. Tony Hartney was nominated by Melian Mansfield, seconded by Maxine Patterson There were no other nominations received. Tony Hartney was duly appointed as Chair to the forum for 2012/13	
1.2	The Clerk invited nominations for the position of Vice-Chair. It was agreed to defer consideration of this item to the next meeting.	CB
2.0	<b>CHAIR'S WELCOME (Agenda Item 2)</b>	
2.1	The Chair welcomed everyone present to the meeting	
3.0	<b>APOLOGIES AND SUBSTITUTE MEMBERS (Agenda Item 3)</b>	
3.1	Apologies for absence were received from the following: Evelyn Pitman, Julie Davies and Steve Worth (and subsequently from Vik Seeborun). Apologies for lateness was received from Asher Jacobsberg.	
3.2	Bill Barker was present substituting for June Jarrett, Mike Clayden for Monica Duncan and Tim Petty for Alex Atherton.	
4.0	<b>DECLARATION OF INTEREST (Agenda Item 4)</b>	
4.1	There were no declarations of interest.	
5.0	<b>MINUTES OF THE MEETING HELD ON 12 JULY 2012 ( Agenda Item 5)</b>	
5.1	The minutes of the meeting held on 12 <sup>th</sup> July had been circulated with the agenda papers and were AGREED as a true record subject to the correction of title " Update on Childcare Transitional Funding"	
6.0	<b>MATTERS ARISING</b>	
6.1	Previous minutes: Item 6.3 NM confirmed that when the results of the re-allocations to individual schools were known officers would write to the local MP's.	NM
	Item 7.3 This was covered in agenda item 7 " Membership and	

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	Constitution"  Item 11.2 This would be considered by the Panel examining the bids for the use of contingency for schools in financial difficulty.	
7.0	<b>MEMBERSHIP AND CONSTITUTION OF THE SCHOOLS FORUM (Agenda item 7)</b>	
7.1	CB advised that the Schools Forum Regulations 2012 had now been published and would come into effect on 1 October 2012. Details of the main changes were noted and the revised constitution was agreed subject to final checking to ensure that it was in accordance with the regulations.	
7.2	The Forum noted the responses received for membership of the Forum for the three year period 2012/15. With regard to the allocation of places to Academies NM reminded the Forum of the discussions held at the previous meeting in respect of the split both between academy and non academy places and between the two sectors. It had been agreed that the matter would be looked at again when it became clear that there was an in-balance in representation. JS suggested that the ratios should be reviewed annually to ensure that an even balance was maintained.	
7.3	With regard to the place allocated to the PVI sector two applications had been received and therefore a ballot had been organised. Pending the outcome the constitution allowed for the current incumbent to remain in office. A further update would be provided to the next meeting.	CB/SW
7.4	The Clerk reported that advice had been sought from the DfE as to whether an officer could hold the newly created place on the Forum specifically for a representative of Pupil Referral units, and the outcome of which would be reported to a future meeting. Information relating to the observer status of the Education Funding Agency was noted.	CB
	RESOLVED:-	
	1. That the new members as identified be appointed to the Forum for the period 2012-15 in accordance with the Constitution.	CB/SW
	2. That the amended Constitution set out in Appendix A be agreed, subject to final confirmation of the regulations.	
	3. That it be noted that a ballot has been organised in respect of the place on the Forum for the PVI sector.	CB
	4. To agree to the appointment of the Head of Alternative Provision as the Pupil Support Centre representative from October 2012, subject to feedback from the DfE.	
	5. That the position regarding Academy representation be noted and reviewed annually to ensure that an even balance is maintained.	
8.0	<b>INSURANCE ARRANGEMENTS FOR SCHOOLS (Agenda item 8)</b>	

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<p>8.1</p> <p>8.2</p> <p>8.2</p>	<p>Details of the specialist insurance and risk management services to schools to protect the Council's and school assets and mitigate losses resulting from hazards and claims against the Council and its schools were noted. Additionally details of the services provided were noted, together with a summary of the cover provided.</p> <p>AW explained that the Insurance London Consortium of which Haringey was a member, were currently tendering a scheme for Academy and Free Schools. This was a separate insurance programme which they could buy into and it was hoped would be available from 1 February 2013. No figures were as yet available but it was hoped that the premium cost would be lower than having individual policies in place. In response to questions from MM as to whether the package of support would be different to that provided to maintained schools and whether the charges would be the same, it was noted that the arrangements would not be the same. In respect of charges the legal advice received indicated that as a London Consortium a service was being offered to Academies and Free Schools and therefore the charges could be different to that for maintained schools. Officers agreed to report back to the Forum on the details of the policy on offer.</p> <p>RESOLVED:-</p> <p>That the report be noted.</p>	<p>AW</p>
<p>9.0</p> <p>9.1</p> <p>9.2</p> <p>9.3</p>	<p><b>MODELLING THE SCHOOLS FUNDING FORMULA 2013/14 (agenda item 9)</b></p> <p>As agreed at the previous meeting the Forum received a progress report which modelled the new formula factors aimed at achieving the closest fit to the current funding levels/distribution. It was noted that a limit had been set on the differential between primary and secondary EAL and low attainment to stop the modelling tool creating too great a difference. Details of the limiting modelling factors were noted. Additionally the Forum noted the current year funding that fell within the Schools Budget Block which had been adjusted for the movement of stated funding from the High needs Block, factors such as rates that were and would be funded at cost and split site allocations which affected only two schools and was subject to consultation.</p> <p>The Forum noted that the primary/secondary ratio in the best fit model was 1:1.41 which was significantly above the national average. It was thought that a cap on differentials might be introduced in 2014/15 banded around the national average of 1:1.27. In the light of this officers recommended that the factor values be considered. The Forum would need to take a view on proposals to move towards convergence. The working group would examine this further, together with any rate of shift and there would be a further report to the Forum.</p> <p>TH stated that the fact that the Planned Admission Number was 27 not 30 in secondary schools was a significant issue to be considered.</p>	

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9.4	<p>Consultation documents had been sent out at the end of the Summer term with responses due on 24 September, the results of which would be reported to the next meeting. In response to a question as to why Academies had been included as their funding was top sliced off the DSG, it was noted that it ensured complete transparency and that their funding would also be based on the agreed formula. The formula funding working group would be meeting on 25 September to discuss the results of the consultation and would examine the reasons why some schools such as Heartlands were losers and others such as Hornsey appeared to show a large gain. The working group would also be giving consideration to how to move the funding from significant gainers to losers and would report back to the Forum with a suggested timeframe for making changes.</p>	
9.5	<p>The Forum noted that the DfE had turned down the request for a positive Minimum Funding Guarantee (MFG) and officers were now seeking permission to exempt the Area Cost Adjustment from the MFG calculation, allowing it to be distributed in addition to budgets subject to MFG. The Forum was advised that new money for the Area Cost Adjustment had not been included in the calculations, but was estimated to be around 7.3m in total (£5.5m for the Schools Block). NM informed the Forum that although the DfE would not allow a different Minimum Funding Guarantee there was the possibility of seeking exemptions. It was felt that this should be explored further.</p> <p>School by school exemplifications would be produced in October, but would not reflect October Plasc data. However it was noted that when the October count data became available there would be an opportunity to change the unit values, although not the formula factors. NM stated that provided the Authority complied with the regulations, using the correct formula factors in the correct way he did not think that they were likely to be any changes required. ZB expressed concern over the fact that some schools in deprived areas such as Bruce Grove appeared to lose out whereas others in more affluent areas significant gains. She was concerned to ensure that raising attainment in deprived areas was a priority. NM explained that a lot of time had been spent in trying to come up with recommendations on how to address deprivation in the funding formula, and a possibility was to adjust the prior attainment factor in the primary sector. It was noted that the matter would be given further consideration by the Working Group. It was also suggested that the Working Group should consider having different best fit models for primary to secondary.</p> <p>RESOLVED:-</p> <p>That the report be noted.</p>	
10.0	<p><b>ANY OTHER BUSINESS (Agenda Item 13)</b></p> <p>No other business was raised</p>	

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11.0	<b>DATE AND TIME OF FUTURE MEETINGS (Agenda Item 14)</b>	
11.1	<p>The dates of future meetings are as follows:</p> <ul style="list-style-type: none"><li>• 11<sup>th</sup> October 2012</li><li>• 6<sup>th</sup> December 2012</li><li>• 24<sup>th</sup> January 2013</li><li>• 28<sup>th</sup> February 2013</li></ul> <p>All meetings at 3:45 for 4:00pm start</p>	
	<p>The meeting ended at 5.15 pm</p>	